

Reviewing the PowerSchool CRDC Preview Report

Data for the CRDC in PowerSchool is specific to LEA, school and student information only and is not the complete OCR file submission. To review data which resides outside of PowerSchool and is included in the CRDC Survey, visit the [NC DPI CRDC Documentation and Webinar](#) page.

Important: To understand and review the data in the PowerSchool CRDC Preview report, it is vital to download the federal [LEA Form](#) and [School Forms](#).

About the PowerSchool CRDC Preview Report

The CRDC is a report required by the Office of Civil Rights which contains indicator (Yes/No), counts, single answer questions, and student data aggregated by Race/Ethnicity, Sex and subgroup information. No Personally Identifiable Information (PII) is sent to the government.

When the report is generated at the LEA level, a user has 24 hours to approve the report before the Approve button disappears. Reviewing the data may take longer than a day. Once the review is complete, re-run the report a final time and click Approve.

Submission Reports exist at the LEA and School level. These data are the elements which will be extracted from PowerSchool from the LEA Office level report and transferred to the Federal Submission Tool on behalf of PSUs.

The LEA Level Submission reports are critical to NCDPI extracting data. The School level Submission reports allow LEA level users the ability to delegate review as needed. The School level report also provides the ability to drill to the student ID level if needed.

There are four Submission report views. If reviewing the CRDC Preview report at the School level, only data applicable to the school will be displayed.

- CRDC LEA Detail
- CRDC LEA Aggregate
- CRDC School Detail
- CRDC School Aggregate

Validation reports exist at the LEA and School level and differ depending on which level is being reviewed. These reports are not designed to flag errors or warnings in the submission reports. It is important to understand these views allow users a deeper dive into the data being reported if investigation is needed.

- LEA Level
 - CRDC School Setup Validation
 - CRDC School Last Run Date
- School Level
 - CRDC Student Detail – Admission and Withdraw
 - CRDC Student Detail – School Enrollment, Program Enrollment, Retention
 - CRDC Student Detail – Course Enrollment, Exams, Athletics
 - CRDC Student Detail – Discipline
 - CRDC Student Detail – Preschool Discipline
 - CRDC Class Detail by School

Working with Federal Forms and CRDC Submission Views

To understand and review the data in the PowerSchool CRDC Preview report submission views, it is vital to download the federal [LEA Form](#) and [School Forms](#).

The form links included in this document provide the full set of survey questions required of a PSU. Users can also download [survey questions by module](#) located at [Communities 360 CRDC Resource Center](#).

Federal Survey Questions are Categorized by Modules

Use the Federal CRDC documents to understand definitions and instructions for the data required for reporting.

The survey forms for the CRDC are grouped into modules in both the LEA and School level forms. Within each module is an instruction section which provides specific business rules and key definitions for the data collected.

Each PSU is required to submit data for both the LEA and School level forms.

The Table of Contents and module sections of these documents align with the report views in the PowerSchool CRDC Preview report.

2020-21 CRDC LEA Form¹

Table of Contents

SSPR-1: Count of Students*	2
SSPR-2: Count of Students Served in Non-LEA Facilities*	3
SSPR-3: Count of Schools*	3
SSPR-4: Preschool Program Provided by the LEA Indicator*	4
SSPR-5: Preschool Children Served	4
CRCO-1: Civil Rights Coordinator/Designated Person	
CRCO-2: Civil Rights Coordinator Contact Info	
CRCO-3: Desegregation Order	
HIBD-1: Harassment or Bullying	
HIBD-2: Harassment or Bullying	
DESD-1: Distance Education	
DESD-2: Distance Education Enrollments	
DESD-3: Distance Education Enrollment	
HSEE-1: High School Equivalency Examinations	

PowerSchool CRDC Preview Report

Choose category: CRDC Submission Reports
Choose data view: CRDC LEA Detail

Description: This view contains data elements submitted by the entire Public School Unit (PSU). If viewing these data elements at a school level, counts in this view will apply to the school only. Central Office users will see all totals. Use the Description field to view the federal OCR documentation. The required documents are located at the Civil Rights Data Collection Resource Center. The alpha-numeric value in Category 1 can be mapped to the Table of Contents in the Federal documents.

Results

CRDC LEA Detail (24 total records)

	Category 1	Category 2	Category 3	Applicable Grade Levels / School Types
1	(SSPR-1) Count of Students	(1) Overall student enrollment for the LEA		All LEAs, preschool-grade 12, UG
2	(SSPR-2) Count of Students	(1) Student served in non-LEA Facilities		All LEAs, preschool-grade 12, UG
3	(SSPR-3) Count of Schools	(1) Total number of public schools included		All LEAs
4	(SSPR-4) Preschool Program	(1) Preschool Program for Students Age 3-5		All LEAs
5	(SSPR-5) Preschool Children Served	(1) Age 2 years served		Only for LEAs that provide preschool
6	(SSPR-5) Preschool Children Served	(2) Age 3 years served		Only for LEAs that provide preschool
7	(SSPR-5) Preschool Children Served	(3) Age 4 years served		Only for LEAs that provide preschool
8	(SSPR-5) Preschool Children Served	(4) Age 5 years served		Only for LEAs that provide preschool
9	(CRCO-1) Civil Rights Coordinator	(1) Basis of Sex (Title IX)		All LEAs and justice facilities
10	(CRCO-1) Civil Rights Coordinator	(2) Basis of Race/Color/National Origin (Title VI)		All LEAs and justice facilities
11	(CRCO-1) Civil Rights Coordinator	(3) Basis of Disability (Section 504 and/or Title II)		All LEAs and justice facilities
12	(CRCO-2) Civil Rights Coordinator Contact Info	(1) Basis of Sex (Title IX)	(1) Name	Only for LEAs and justice facilities reporting having civil rights coordinators
13	(CRCO-2) Civil Rights Coordinator Contact Info	(1) Basis of Sex (Title IX)	(2) E-Mail	Only for LEAs and justice facilities reporting having civil rights coordinators
14	(CRCO-2) Civil Rights Coordinator Contact Info	(1) Basis of Sex (Title IX)	(3) Phone	Only for LEAs and justice facilities reporting having civil rights coordinators
15	(CRCO-2) Civil Rights Coordinator Contact Info	(2) Basis of Race/Color/National Origin (Title VI)	(1) Name	Only for LEAs and justice facilities reporting having civil rights coordinators
16	(CRCO-2) Civil Rights Coordinator Contact Info	(2) Basis of Race/Color/National Origin (Title VI)	(2) E-Mail	Only for LEAs and justice facilities reporting having civil rights coordinators
17	(CRCO-2) Civil Rights Coordinator Contact Info	(2) Basis of Race/Color/National Origin (Title VI)	(3) Phone	Only for LEAs and justice facilities reporting having civil rights coordinators
18	(CRCO-2) Civil Rights Coordinator Contact Info	(3) Basis of Disability (Section 504 and/or Title II)	(1) Name	Only for LEAs and justice facilities reporting having civil rights coordinators
19	(CRCO-2) Civil Rights Coordinator Contact Info	(3) Basis of Disability (Section 504 and/or Title II)	(2) E-Mail	Only for LEAs and justice facilities reporting having civil rights coordinators
20	(CRCO-2) Civil Rights Coordinator Contact Info	(3) Basis of Disability (Section 504 and/or Title II)	(3) Phone	Only for LEAs and justice facilities reporting having civil rights coordinators

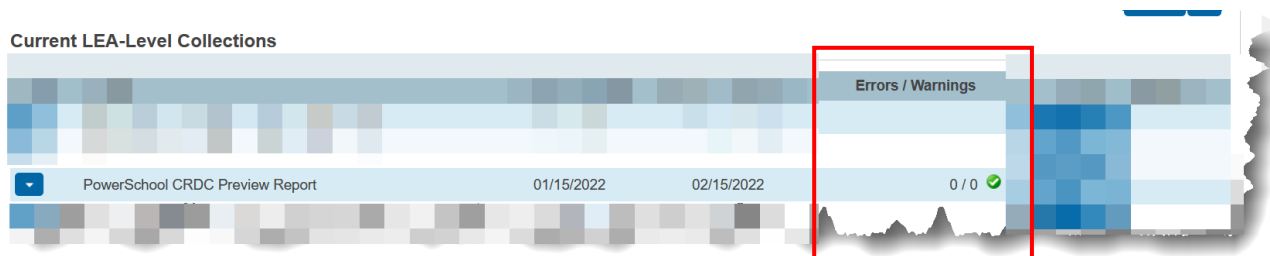
Notice that **Category 1** reflects the Table of Contents of the Federal OCR LEA and School Level CRDC documents.

Category 2 provides more detail based on Category 1.

More About Validation Views in the PowerSchool CRDC Preview Report

Validation reports exist at the LEA and School level and differ depending on which level is being reviewed. These reports are not designed to flag errors or warnings in the Submission reports. These views allow users a deeper dive into the data being reported if investigation is needed.

The Errors/Warnings section of the CRDC DOES NOT Provide Errors and Warnings



Two views exist at the LEA Office level and provide global information about the PSU regarding CRDC Setup.

CRDC School Setup Validation

This view allows LEA Office level users the ability to see key setup information about each school for the CRDC in one report. These data drive what is captured when the report is run. This view is a merge of elements from the Civil Rights Data Collection (CRDC), CRDC EDDIE Grade Levels and School Info screens. Use this view to help determine if set selections are correct for each school.

Visit [Setting Up PowerSchool for the CRDC](#), located on the [NCDPI CRDC Documentation and Webinars](#) page for detailed instructions on how to update CRDC screens.

Results

CRDC School Setup Validation (20 total records) Results per page 25

	School Name	LEA and School Number	Federal ID (NCES)	Excluded from CRDC?	Non-LEA Facility?	Years & Terms	Operational Status	Fiscal Year	Year ID	Grade Levels	Low Grade	High Grade
1						2021-2022						
2				N	N		Closed	2019				
3				N	N	2021-2022	Open	2021	30	PK KG.01.02.03.04	-1	4
4				N	N	2021-2022	Open	2021	30	05.06.07.08	5	8
5				N	N	2021-2022	Open	2021	30	PK KG.01.02.03.04	-1	4
6				N	N	2021-2022	Open	2021	30	05.06.07.08	5	8
7				N	N	2021-2022	Open	2021	30	PK KG.01.02.03.04	-1	4
8				N	N	2021-2022	Open	2021	30	KG.01.02.03.04	0	4
9				N	N	2021-2022	Open	2021	30	09.10.11.12.XG	9	-9
10				N	N	2021-2022	Open	2021	30	05.06.07.08	5	8
11												
12				N	N	2021-2022	Open	2021	30	P3 PK KG.01.02.03.04	-2	4

CRDC School Last Run Date

This view allows LEA Office level users the ability to see when a School level report was last run and by whom. This may be important if updates are made to the report before submission ends. The LEA Office level report and School level reports are asynchronous. Users at the School level will not see updates if the School level report is not re-run.

Six views exist at the School level to allow users the ability to drill into different types of data sets to understand how indicators and counts are derived. The most views are grouped by CRDC modules. Each of the Student Detail views display records by Student Name, Student UID, Sex, Age, Ethnicity, IDEA, Section 504, and EL Program. Additional indicators or counts for the student display based on the category of the validation report.

CRDC Student Detail – Admission and Withdraw

This view displays enrollment records for each student who attended the school during the collection year. Some students may have more than one record.

An example of when this view may be useful is trying to understand enrollment counts. Students who were not enrolled in the school on or before October 10 of the given collection year are not included in enrollment counts.

CRDC Student Detail – School Enrollment, Program Enrollment, Retention

This view displays a single record for each student who is being calculated in the overall enrollment of the CRDC collection. This view also displays which CRDC specific programs the student is counted for and any retention information the student may be reporting for the collection year.

CRDC Modules: SSPR, DSED PSCH, ENRL, PENR, RETN

CRDC Student Detail – Course Enrollment, Exams, Athletics

This view displays a single record for each student being calculated in the overall enrollment of the CRDC collection. If the student is being counted in CRDC specific courses, has SAT/ACT exams or is included in the PS Athletic module, the indicators can be found here.

The **Cross Enrolled** and **Cross Enrolled School** columns in this view indicate if a student is being counted in CRDC course enrollment for the given school. These columns are specific to the CRDC report and cannot be used to identify all cross enrolled students within the school. If students appear cross enrolled and should not, check to verify there are not overlapping dates in All Enrollments.

CRDC Modules: COUR, APIB, EXAM, ATHL

School	Student	Student UID	Sex	Age	Grade	Ethnicity	IDEA	Section 504	EL Program	Cross Enrolled	Cross Enrolled School	Enrolled Algebra I	Passed Algebra I
			M	15	10	Black	Yes	No	No	No		No	No
			M	17	12	White	No	No	Yes	No		No	No
			M	17	11	White	No	No	No	Yes	90368	No	No
			F	16	10	Black	No	No	No	No		No	No
			M	17	11	Hispanic	No	No	No	Yes	90368	No	No
			F	17	12	Black	No	No	No	No		No	No

CRDC Student Detail – Discipline

This view displays a single record for each student being calculated in the overall enrollment of the CRDC collection. If the student is being counted in school safety data, indicators and counts can be found within this view.

CRDC Modules: DISC, ARRS, OFFN, HIBS, RSTR,

CRDC Student Detail – Preschool Discipline

This view displays a single record for each Preschool student being calculated in the overall enrollment of the CRDC collection. If the student has suspensions or expulsions, indicators and counts can be found within this view.

CRDC Modules: DISC

CRDC Class Detail by School

This view displays all course sections scheduled for the collection year and indicates if the course section is included in the CRDC. Use the **Section Number** link to view a previous year student roster.

Results

CRDC Class Detail by School (20 total records filtered*) Results per page 25

School	Course Name	Included in CRDC	Course Number	Section Number	Distance Learning	Algebra I Section	Geometry Section	Algebra II Section	Advanced Math Section	Calculus Section	Biology Section	Chemistry Section
Bladen High	AP Environmental Science	Yes	3A027X0VPS	1	Yes	No	No	No	No	No	No	No
Bladen High	Pre-Calculus Honors	Yes	24035X0VPS	1	No	No	No	No	Yes	No	No	No
Bladen High	Chemistry Honors	Yes	34205X0A	1	No	No	No	No	No	No	No	Yes
Bladen High	NC Math 1	Yes	21092X0B	7	No	Yes	No	No	No	No	No	No
Bladen High	NC Math 1 Honors	Yes	21095X0A	1	No	Yes	No	No	No	No	No	No
Bladen High	NC Math 2	Yes	22092X0B	1	No	No	Yes	No	No	No	No	No
Bladen High	NC Math 2	Yes	22092X0B	3	No	No	Yes	No	No	No	No	No
Bladen High	NC Math 2	Yes	22092X0B	4	No	No	Yes	No	No	No	No	No

Use the **Section Number** link to view a previous year student roster.

Class Roster: Exp. 3(A) NC Math 1

This is the previous year's class roster only.

Teacher: Course Section: 21092X0B.7

Filter Results By:

☒ Active ☐ Dropped ☐ Pre-Registered

Sex: All

Grade Level: All

Results

☒ Select All 11 Students

Name	Sex	Grade Level	Entered	Exited	Status
<input checked="" type="checkbox"/>	F	10	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	10	08/20/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	9	10/12/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	F	10	11/09/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	F	10	09/01/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	F	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/17/2020	01/04/2021	Active
<input checked="" type="checkbox"/>	M	11	08/23/2020	01/04/2021	Active

Use checked students to:

Modify Current Student Selection: [Make Current Student Selection](#) [Add to Current Student Selection](#)